

# INTERARCHEOLOGIA

## Instructions for contributors

### Editorial policy

*Interarcheologia* is the international peer-reviewed publication of the biennial Baltic Archaeology Seminar (BASE). The articles published in *Interarcheologia* cover a wide range of descriptive and theoretical topics corresponding with the theme of the seminar in question. The articles are based on papers presented at the seminar by their author(s).

Each volume of *Interarcheologia* is edited by members of the organisational board of that year's seminar. Year 2017 marked the eighth iteration of the Baltic Archaeological Seminar. The members of the editorial board for the proceedings of the eighth Baltic Archaeological Seminar (*Interarcheologia* 6) are professor Mika Lavento, docent Kristiina Mannermaa, PhD candidate Marja Ahola, and PhD candidate Marko Marila from the University of Helsinki.

All articles in the *Interarcheologia* series are double blind peer-reviewed. *Interarcheologia* 6 will be published in print as well as hosted open-access online by the Archaeological Society of Finland at <http://www.sarks.fi>.

### Manuscript submission

All articles intended for publication in the proceedings of the eighth Baltic Archaeological Seminar (*Interarchaeologia* 6) should be submitted to the volume editor Marko Marila ([marko.marila@helsinki.fi](mailto:marko.marila@helsinki.fi)) no later than 31st May, 2018.

Submissions should include the following:

- Manuscript as Microsoft word file
- Original tables and figures named accordingly
- Author info should be omitted from the manuscript and provided on a separate covering letter stating the author(s)' name, affiliation, and contact information.

The publication language of *Interarcheologia* is English. Use good English and check the language with a native speaker or a language professional before submitting.

Submissions undergo double blind peer-review. Referees are chosen by the editorial board. Upon submitting the revised version of the article, a separate text file indicating measures taken to respond to comments and suggestions given by the editors and referees should be attached.

### Manuscript preparation

Manuscripts should not exceed 10 000 words in total (including references and captions). Avoid unnecessary formatting. Do not use different fonts, hyphenation, tabs, or indents. Separate paragraphs as well as references in the reference list by empty rows.

All manuscripts should include the following:

- TITLE in upper case
- Abstract of up to 200 words
- 5–10 Keywords
- The main text clearly organised and divided into a maximum of two levels of headings and subheadings. Use **Bold** for headings and *Italics* for possible subheadings.
- References

### Notes on style

#### Spelling

1. Spelling should follow British English, e.g. colour (not color), favour (not favor).
2. Use "s" instead of "z" in words like authorise, civilisation, realisation, etc.

3. Italicise titles as well as foreign words and expressions like *et al.*, *vis-à-vis*, *per se*, *pas de deux*, *différance*, *tarand-grave*, *Dollkeim/Kovrovo* type, Germ. *Sprossenfibel*, etc.
4. Use hyphen (-) between initials and words like “so-called” or “well-developed”, and en dash (–) between numerals and sentences.
5. End all sentences with a full stop, exclamation mark, or question mark.

#### Quotations

1. Use double inverted commas (“ and ”) for short quotations in the text. Long quotations (usually longer than 40 words) should be separated in the text with double inverted commas. Use single inverted commas (‘ and ’) for quotations within quotations.
2. Punctuation follows double inverted commas unless the full stop belongs to a full sentence beginning with a capital.
3. Use single inverted commas (‘ and ’) for parenthesis.

#### Numerals

1. Use words for one to nine, but numbers from 10 upwards. Use numbers for 1–9 in illustrations and references to figures and numbers in illustrations.
2. Use space in thousands from 10 000. For example: “9000–10 000”.
3. Use “%” instead of “per cent”: 10%, 22.1%
4. Use metric instead of imperial: 5.2 mm, 12 cm, 10–16 m, litre, metres, centimetres, gram, etc.

#### Dates and periods

1. 1st–10th October, 2014
2. the nineties, 1990s
3. the 17th – 18th centuries, 1699–1721
4. AD 400–500, 1st to 4th centuries AD, 4004 BC, 5th millennium BC, ca 550–800 AD
5. Stone Age, Neolithic, the Middle and Late Iron Age, medieval
6. Give radiocarbon datings as “4183±37 BP (Hela-2541)”, “260±40 BP (Su-3601)”, etc. Use “cal BC” and “cal AD” for calibrated dates. The used calibration programme and calibration curve should be indicated.

#### Tables and figures

1. Distinction is made between tables and figures. Figures can be maps, drawings, photos, etc.
2. All tables and figures should be referred to in the text, for example: “as specified in Figure 2, the distribution of artefacts follows the topographical... (Fig. 3)”, “the average length of all artefacts is 11,5 cm (Tables 1 & 2)”, etc. When referring to figures, tables, illustrations, or plates in other sources, use lower case for fig., for example: “(Nowakowski 1998, pl. 12: 201; fig. 16: 611)”.
3. All tables and figures should have captions explaining the contents of the table of figure, for example: “(Table 1. Early Bronze Age artefacts found in ritual contexts. *Table by [name of author]*)” or “(Fig. 1. The locations of medieval towns in the Baltic region. *Drawing by, or Photo by, or Michelangelo Palloni, late 17th c. fresco at, etc.*)”.
4. All figures are printed in black & white, while the electronic publication will be in original colour.
5. Maps and illustrations should be in vector format. Drawings, photographs and scans should be in .tiff format at 600 dpi at the size they are produced. Full-page width is 122 mm, single column width is 59 mm.

#### Acknowledgements, abbreviations, and notes

1. Acknowledgements can be added at the end of the main text before references.
2. Abbreviations can be listed in alphabetical order after references.
3. Notes should be endnotes rather than footnotes. Notes should be used sparingly and their information rather incorporated in the main text.

#### References

##### *In text*

1. Use in-text references with year of publication and page number separated with a comma. References should be listed in chronological order, separating works by same author as well as works by different authors with a semicolon.
2. Publications by same author in the same year should be indicated with "a", "b", etc. For example: "(e.g. Lucas 2004, 109; 2012; Thomas 2004a; 2004b, 17–18, 20, 24; c.f. Holtorf 2010)".
3. Use "et al." for references with more than two authors, for example: "(Bryant et al. 2011)".
4. Do not use *ibid.*, *op. cit.*, or similar expressions.

#### List of references

1. References are listed in alphabetical order at the end of the manuscript under the single heading "References".
2. Name of author(s) should be highlighted in bold. All authors should be listed, do not use *et al.* in the list of references.
3. Article titles should be in lower case. Book and journal titles should have main words capitalised, and be in italics. Foreign titles should follow capitalisation conventions of the original language.
4. Indicate page numbers without eliding, for example: 33–34, 247–250 (not 33–4 or 247–50).
5. Indicate publisher and publication location for monographs and publication location for publication series. Do not give publisher or location info for periodicals.
6. Indicate type of source, institution, and location for unpublished sources.

Examples:

#### Monograph

**Bryant, L., Srnicek, N. & Harman, G.** 2011. *The Speculative Turn: Continental Materialism and Realism*. Re.press, Melbourne.

**Thomas, J.** 2004a. *Archaeology and Modernity*. Routledge, London.

#### Monograph in publication series

**Fewster, D.** 2006. *Visions of Past Glory. Nationalism and the Construction of Early Finnish History*. Studia Fennica Historica. Finnish Literature Society, Helsinki.

**Salminen, T.** 2014. *Kollegat, ystävät ja kiistakumppanit. Suomalaisten arkeologien kansainväliset yhteydet 1870–1950*. Suomen Muinaismuistoyhdistyksen aikakauskirja, 122, Helsinki.

#### Journal article

**Herva, V.-P. & Ylimaunu, T.** 2009. Folk beliefs, special deposits, and engagement with the environment in early modern northern Finland. *Journal of Anthropological Archaeology*, 28, 234–243.

**Thomas, J.** 2004b. Archaeology's place in modernity. *Modernism/Modernity*, 11 (1), 17–34.

#### Chapter in book

**Hanen, M. & Kelley, J.** 1989. Inference to the best explanation in archaeology. In *Critical Traditions in Contemporary Archaeology. Essays in the Philosophy, History and Socio-Politics of Archaeology*. Eds V. Pinsky & A. Wylie. University of New Mexico Press, Albuquerque, NM, 14–17.

**Morris, J.** 2008. Associated bone groups: one archaeologist's rubbish is another's ritual deposition. In *Changing perspectives on the First Millennium BC. Proceedings of the Iron Age Research Student Seminar 2006*. Eds O. Davis, N. Sharples & K. Waddington. Oxbow Books, Oxford, 83–98.

#### Edited volume

**Ahlbäck, T.** (ed.) 1993. *The Problem of Ritual*. Åbo Akademi, Turku.

**Haak, A., Lang, V. & Lavento, M.** (eds) 2015. *Today I am Not the One I Was Yesterday: Archaeology, Identity, and Change. Papers from the Fourth Theoretical Seminar of the Baltic Archaeologists (BASE), Archaeology and Identity, held at the University of Helsinki, Finland, October 8th–10th, 2009, and the Fifth Theoretical Seminar, Archaeology Today: Things to be Changed, held at the University of Tartu, October 27th–29th, 2011*. Interarcheologia, 4. Tartu, Helsinki, Riga, Vilnius.

**Kohl, L.P. & Fawcett, C.** (eds) 1995. *Nationalism, Politics, and the Practice of Archaeology*. Cambridge University Press, Cambridge.

*Unpublished source*

**Hackman, A.** 1892. *Junkarsborg. A. Hackmans berättelse om gräfningarna derstädes 1891 och 1892.* (Research report at the National Board of Antiquities in Helsinki.)

**Makkonen, M.** 1991. *Pohjois-Suomen kaivausmateriaalien savipiippujen ajoittaminen ja tyypittely.* Pro gradu thesis. (Manuscript in the department of archaeology at the University of Oulu.)